

**CORPORATION NAME:** \_\_\_\_\_

## TENANT UNDERTAKING

I/We \_\_\_\_\_ the Tenant(s) in  
Unit #\_\_\_\_\_, Address: \_\_\_\_\_,  
Calgary, Alberta, hereby acknowledge that I/We have received a copy of the By-laws  
of the Corporation from the Owner(s) of the unit.

By signing below, the undersigned Tenant(s) agree(s) to comply with the provisions of the  
Condominium Property Act and the By-laws, along with any rules and regulations that may  
be provided from time to time.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Tenant Full Name (please print)

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Tenant Full Name (please print)

\_\_\_\_\_  
Tenant Signature

*Tenants please read and initial the following statements to indicate that you have read and  
understood them:*

\_\_\_\_\_ I/We understand that as a tenant I/We must carry insurance and must  
provide a copy to the Unit Owner(s).

\_\_\_\_\_ I/We understand that UrbanTec Property Management and the  
Board of Directors has the legal right to evict Tenants for causing  
damage to the property and/or failing to abide by the provisions of the  
Condominium Property Act, and/or the Corporations By-laws, and/or  
other rules and regulations.

\_\_\_\_\_ I/We understand that UrbanTec Property Management and the Board of  
Directors has the legal right to fine the Owner(s) for their Tenants breach  
of the Condominium Act, and/or the By-laws and/or the rules and  
regulations. The Owner may then at their discretion pass these fines onto  
the Tenant.

\_\_\_\_\_ I/We understand that all contact with the Condominium Property  
Manager (Urban Tec Property Management) must be made through the  
Unit Owner(s) unless the request is an emergency (fire, flood, or loss of  
essential service, injury).

**CORPORATION NAME:** \_\_\_\_\_

## CHECKLIST FOR OWNERS WHO RENT OUT THEIR UNITS

If you rent your unit please complete and return the attached checklist long with the supporting documents to:

**Urban Tec Property Management**  
**Box 43060 Deer Valley S.E.**  
**Calgary, AB**  
**T2J 7A7**  
**E-mail: [hello@urbantec.ca](mailto:hello@urbantec.ca)**

I, \_\_\_\_\_ the Owner of \_\_\_\_\_  
(owner's name) (unit number and street address)

wish to rent Unit # \_\_\_\_\_ to \_\_\_\_\_  
(unit #) (tenant's name)

effective \_\_\_\_\_.  
(lease commencement date)

**Owner:**

Mailing address \_\_\_\_\_

Mobile Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

**Tenant:**

Name: \_\_\_\_\_

Mobile Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Move in Date \_\_\_\_\_

Move out Date (if known) \_\_\_\_\_

Owner, please initial that these items have been completed.

\_\_\_\_\_ The Tenant has been provided with a copy of the By-laws

\_\_\_\_\_ A signed Tenant Undertaking is attached to this checklist

\_\_\_\_\_ A Certificate of Insurance showing evidence of the tenant's insurance policy is attached to this checklist or will be provided within 20 days of the tenant's occupancy of the Unit.

\_\_\_\_\_  
Owner's Name (please print)

\_\_\_\_\_  
Owner's Signature

Date: \_\_\_\_\_